



Public Administration Associates, LLC

Position Announcement

Director of Public Works

City of Menomonie, WI (Population 16,616)

Menomonie is seeking a dynamic and approachable leader to be its next Director of Public Works. The current Director is retiring after almost 20 years of service to the community.

Menomonie is in north central Wisconsin between the Minneapolis-St. Paul (60 miles) and Eau Claire (25 miles) metro areas just south of the Interstate 94 Corridor. Menomonie is a traditional, yet progressive city that has a designated Downtown District, strong industrial base that includes several Fortune 500 companies as well as a state-of-the-art Hospital and Medical Center that is part of the Mayo Health System. It is also the home to the University of Wisconsin-Stout, which enjoys an international reputation for its excellent degree programs in business, industry, technology, education, human development and art and design. The Stout Technology Park offers unique opportunities to access the latest manufacturing technologies and strategies for business opportunities. The community has a small-town quality of life with big city amenities that make it an extremely attractive place to live, learn, work and play!

Starting salary range: \$107K-\$117K DOQ, plus excellent benefits. The Director of Public Works reports to the City Administrator. The city government is comprised of a Mayor and Eleven Alderpersons elected on a non-partisan basis. The DPW oversees an approximate \$14M annual operating budget including Airport (contract); Building Inspection, Community Services, Engineering, Solid Waste, Storm Water, Water, Wastewater and Zoning. Leads a staff of 45 FTE and 20 part-time and seasonal employees. The city 2023-2024 Capital Improvement Budget is approximately \$5M which the DPW Director also oversees. Future opportunities for the next Menomonie DPW Director include building out the 160-acre Technology Park; expanding the already extensive City biking network; development of a Menomonie Airport Plan; organization of the department's new 32,000 square foot Community Services Facility addition and planned Wastewater and Water Utility expansion projects.

The position requires a bachelor's degree and a considerable amount of training, experience and knowledge in Engineering, Public Administration, Business Administration, or related fields. This position requires advanced professional knowledge in modern theories, principles and practices of public works administration, engineering, capital project construction management, field maintenance operations and program development. A minimum of 7 years of progressive experience in public works management and supervision is desired. A professional engineering license is preferred but not required. A valid Wisconsin's driver license is required. Local residency is necessary for proper emergency response.

The next Menomonie Director of Public Works must have excellent communication skills and be able to establish a good rapport with a wide variety of community residents as well as organizational stakeholders.

Carrying oneself with a high degree of professionalism with personal integrity is a given. The city desires a candidate who fosters teamwork and who will support and encourage a positive working environment and professional development opportunities for public works staff. Visit the community website for more information at www.menomonie-wi.gov.

Send cover letter, resume, salary history and 5 work-related references (in one PDF file) to Public Administration Associates, LLC, Attn: Bruce Stelzner, Associate at bruce.stelzner@yahoo.com by November 23, 2022. Confidentiality must be requested and cannot be guaranteed for finalists.